REQUEST – REVIEW OF CONFERENCE OR OTHER PRESENTATION

To: TSU Center for Academic Writing

From (name and position at TSU of person completing this request):

Request: \_\_\_\_ proofreading of English; \_\_\_\_ prooflistening of English; \_\_\_\_\_ reviewing English-language content for a website; other (please specify):

Presenter(s) and affiliation(s):

Title or topic of the presentation:

Purpose/audience of the presentation:

Number of Russian characters or English words (if written):

Does the presentation include a PowerPoint to be proofread?

Was the presentation written in English, or written in Russian and translated? If translated, was it by the (co-) author? a colleague? a translator?

Timing requested/date of presentation:

Any other comments:

Signed, date:

Email address: